

Story Preservation Association

Steering Committee Meeting Minutes

March 8, 2016
Kenilworth School

Members Present:

<input checked="" type="checkbox"/> Bob Croft	<input checked="" type="checkbox"/> Diego Delgadillo	<input type="checkbox"/> Christopher Dillman	<input checked="" type="checkbox"/> Dave Stanton	<input type="checkbox"/> Jacob Zonn
<input checked="" type="checkbox"/> Will Denney	<input checked="" type="checkbox"/> Earlene McDonald	<input checked="" type="checkbox"/> Lynn McFarland	<input type="checkbox"/> Joe Zbick	<input checked="" type="checkbox"/> CJ Carena
<input checked="" type="checkbox"/> Cheryl McGregor	<input checked="" type="checkbox"/> Steve Dreiseszun	<input type="checkbox"/> Jason B. Martinez	<input type="checkbox"/> Rob Shupe	<input checked="" type="checkbox"/> Jay Roberts
<input type="checkbox"/> Doug Towne	<input checked="" type="checkbox"/> Gary Hochstetler	<input checked="" type="checkbox"/> Maureen Towne	<input type="checkbox"/> Milt Jacobs	<input checked="" type="checkbox"/> Ginger Mattox
<input type="checkbox"/>	<input checked="" type="checkbox"/> Diane Hochstetler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Meeting was called to order at 6:30 pm.

CAO Report – Ben Harris, Mountain View Precinct.

- Ben was on patrol for a week. The department is researching the shots/bangs heard throughout the neighborhood one night. Still waiting on a trial date for the juvenile caught with stolen goods from home robberies.
- Dave brought up concerns of a neighbor with long 911 holds and then longer times for police to show up. A neighbor had to wait 17 minutes for response after a 4-5 minute wait time.
- Ginger brought up the issue of smells coming from some McDowell businesses during off hours.

Meeting Minutes:

- Meeting minutes for February were presented, accepted and approved as corrected on a voice vote.

Treasurers Report

- Report for February was presented, accepted and approved on a voice vote.

Visual Award

- Several homes were suggested and voted on. 905 W. Portland was chosen in February and will be the current award winner.

Block Watch Updates

- The City approved \$5,894.00 of our \$9,400.00 grant request to be used towards StoryTime printing.

Historic Preservation Updates

- See report.

Paramount Petroleum / Liberty Metals Updates

- Sunday, March 6th – excessive odor. RTO was shut down and the carbon filter was used.
- See report.

FAA Flight Paths and Noise Issue Updates

- See report.
- Mediation will occur March 23 - 24 and the briefing on 4/18.
- Motion made to pay balance of FQ Story share of funds due to Denton's which is 38%. This will include the full matching donation and payment will occur after CDs mature. Seconded and approved unanimously on a voice vote.
- AIRR Act was introduced to the Congressional committee and passed.
- Steve attended a UC Davis Symposium regarding noise and industry professionals. Phoenix was noted as a benchmark for issues and lessons learned.

By-Laws Sub-Committee Report

- Discussion started on by-laws. Some spelling and grammatical issues noted in old by-laws to be corrected. It was decided that more time needed to be spent on discussion regarding suggested changes. A special steering committee meeting was suggested for March 22nd to review by-laws only, if by-laws committee submits an updated report prior to that date.

Traffic Calming Sub-Committee Report

- **Speed Humps:** Association member, who lives on Portland, brought up the speed humps and stated that there were people who did not want them. He was there to represent their voice on the issue and there were concerns that they would have humps whether they wanted them or not. Committee members provided background on the topic and noted that funds had been designated to pay for the humps if the neighbors completed the City requirements which also includes the neighbors signing off on them. No humps can be installed until there is a consensus.

Neighborhood Improvements

- **Alley Cleanup:**
- **15th Ave:** Jay noted some watering issues that were resolved. Some discussion was had regarding weeds/grass growing in the stones and whether we need an ongoing solution.
- **11th Ave bridge:** N/A
- **1642 W. Culver:** See report.

Events:

- **Yard Sale:** Was a success. Over 30 homes participated. For next year – have signs with correct start time and have them out a week ahead. Have in Jan/Feb StoryTime. Get maps out earlier as well. Also, should check into having a charity truck come through afterwards to pick up donations.
- **Ice Cream Social:** N/A
- **Picnic:** Milt will provide the grill. CJ will make the Costco run. Earlene and Heather will provide the bounce house and tables. Motion made to provide \$200 towards a band/music, seconded and approved on a voice vote.
- **Home Tour:** Budget to be submitted after election.

Miscellaneous / New Business / Unfinished Business

- Format of minutes was passed around and also sent via email. Cheryl noted that several times over the last year or so, she had been requested to provide/create transcripts of the meetings. This is not required. Minutes are required and reports of major discussions are to be submitted and amended to the minutes. See attached.
- **First Responder Academy scholarship fund:** Donations can be made using links at our website. Notices have been published on various social media sites.

- Meeting was adjourned at 9:20 p.m.

Neighbors In Need at 1642 W Culver

In chilly late November we discovered an elderly woman and her daughter who had just traveled from California to live once again in their family home of five generations. What they found the day they arrived was a house that had been completely destroyed by thieves, vandals and squatters.

The challenges were many and some that only money could solve. On Christmas Eve a GoFundMe account was launched and a call was put out to neighbors that we needed help providing immediate shelter, warmth and food. Many heard the cry and put their backs into it.

An amazing amount of charity has been given but much, much more needs to be accomplished. In an attempt to report the progress, I have written a Status Report each Sunday for the last several weeks. I published it on NextDoor but because not everyone is a NextDoor member, I am now duplicating the report on the FQStory Message Board.

See below(page 2) the latest update written on March 6th.

If you have further interest and do not have access to either NextDoor or the Message Board, I can provide you with the previous Status Reports upon request.

If you have additional questions, David Stanton will be available to answer them at the upcoming Steering Committee meeting this Tuesday evening.

Weekly Progress Report and Current Needs List: March 6th

A week of wonder!

The GoFundMe account is building after 2 months. 22 people have given \$2,165. That is enough to pay back the money loaned by a neighbor for us to buy the electrical supplies needed to turn on the utility last month.....but that person has decided to wait for repayment.

The most important issue now is getting bathing facilities and hot water in the bathroom. A remodel company has offered to donate their labor (approximately \$1,500) to make the facility handicap accessible for Helen. The only thing they are asking is that we give them the \$1,300. to buy needed supplies from their wholesaler. The items include:

- 1) Shower tile @ \$550.
- 2) Handicap accessible floor panel with center drain @ \$400.
- 3) Handicap fixtures @ \$350.

If we delay the repayment of the electrical supply loan, we can cover the plumbing expenses immediately.

Because all but one window in the house was broken, every window has been boarded up which makes the house quite dark. Our local wood window restoration guy, David Stanton, decided he would do a quick repair to the front living room window. Well, after removing the boards, no QUICK REPAIR was to be had. The window is now in his shop for complete restoration and repair which he is doing at "no charge"

Once this project is complete, we will need another drape and rod for that window. This window is the same size as the one in the front bedroom (48 wide X 52 long) which Wendy Franz provided a drape and rod for last week. We are not in a decorating phase therefore anything will be acceptable if it can cover the window that looks into the front porch.

We still do not have water in the house (just a temporary cold water line to the toilet and bathroom sink) therefore Diane has to bring in water from the outdoor hose bibs. A 50 foot garden hose with a nozzle would be of great help. If you have one you no longer use or would like to donate a new one that would be appreciated.

This week Cheryl McGregor gave 2 folding lawn chairs for the front porch. They are so much more comfortable than the old broken plastic ones but the need for a padded porch chair and small side table for Helen would still be appreciated.

I plan to launch a FaceBook page for our project next week. When we reach a donation level of \$3,000., our campaign will go national. I want to be prepared for that benchmark. A FaceBook page will make it easier for people to share with friends and other social media sites.

Thank you again for reading to the bottom of this update. The team hopes you will share in our enthusiasm to be a part of something so positive in a world filled with too many negatives.

GoFundMe donations accepted at www.gofundme.com/qbg89qfg

Environmental Pollutions Issues

Over the last couple years, FQ Story has taken an active roll in tracking down environmental pollutions issues in the 'hood. We successfully worked with Paramount Asphalt and responded to neighborhood concerns regarding Liberty Iron and Metal but.....we still have a serious problem just south of Franklin High School

Neighbors in that immediate vicinity are complaining about a wide variety of odors that affect the nostrils and throat with burning and stinging as well as unusual headaches that last longer than normal. After a volunteer kept a log for the first 6 weeks of the year, we discovered that the odors appear to be "just before work hours, just after work hours and on week-ends".

If you or neighbors are experiencing environmental pollution issues, we are encouraging those who wish to assist in tracking down the source, to keep a log. (*see example attached*).

Maricopa County has a report hotline 602-372-2703 and Inspectors work from 6:00am to 5:00pm weekdays. (*off-hour inspections can be scheduled when needed*). Filing a complaint is helpful but keeping a log can be a real treasure trove of data to analyze.

You can chose to remain anonymous when report but if you do, you will not receive feedback. Issues you can report are: dust, construction site concerns, smoke, odor and noise. When calling the hotline, provide the address or cross streets and what taking place.

Additional update:

The City of Phoenix Fire Department HazMat Inspector for our area retired and has been replaced by Cat Anderson. Ms Anderson and I will be scheduling a meeting in April to discuss any issues we may have with Liberty Iron and Metal. The latest Compliance Plan Request has not been dosed yet but when it is, I will be filing a "Freedom of Information Act" request to the city.

Day	Date	Time	Wind Direction	Strength None/L/M/S	Comment from xxxx Log
					<i>I noted on my calendar the times and days when the smells were unbearable</i>
Friday	Jan 8	5:14am			And lasted for about an hour
Monday	Jan 11	7:00am			<i>No comment made</i>
Tuesday	Jan 12	8:35pm			Here's this weeks days and times of the stink
Wednesday	Jan 13	5:20am			“
Thursday	Jan 14	5:30pm			“
Sunday	Jan 17	6:00 to 7:00am			“
Monday	Jan 18	5:37pm			The WORST IS TODAY
Friday	Jan 22	1:13pm			Smelled like a masked fragrance to hide some chemical smell
“	“	8:20pm			HORRIBLE Smelled like burned garage. My husband Ted was walking home and told me that he smelled it too. He smelled it when he got to 16 th Drive / Lynwood and not before.
Sunday	Jan 24	9:30pm			Ted noticed smell
“	“	9:46pm			Ceci noticed the HORRIBLE incinerated garbage, chemical tire combination
Monday	Jan 25	5:15 to 7:00pm			Same from last night but more subtle
Tuesday	Jan 26	7:14am			Chemically masked stink
Wednesday	Jan 27	6:52am			BAD SMELL. MAKES IT HARD TO BREATHE. CHEMICAL I THINK.
Friday	Jan 29	6:30pm			Burned Plastic???
Tuesday	Feb 2	9:30pm			Toxic smell
Wednesday	Feb 3	6:30am			Burning tire smell
“	“	7:37pm			SERIOUSLY STONG burning chemical smell that makes it hard to breathe because of burning in the nostrils when breathing in the air.
Thursday	Feb 4	7:00 to 9:00am			Same smell as last night but not as strong
“	“	7:18pm			Same HORRIBLE smell as last night. It was still around at 8:35pm
Friday	Feb 5	11:30 am			BAD chemical smell and then again another kind of THICK STRONG CLEANING AGENT SMELL THAT MADE IT HARD TO BREATH
Sunday	Feb 7	6:45 to 7:15pm			Mild chemical smell masked with some kind of chemical fragrance.
Monday	Feb 8	6:45am			That lasted for more than an hour, a mild masked chemical smell.
Tuesday	Feb 9	6:30 to 7:33am			Moderate BAD smell
Wednesday	Feb 10	7:00am			BAD, BAD, BAD SMELL
Thursday	Feb 11	7:00am			Still same smell since I gut up at 5:30am

Saving the WPA building at the State Fairgrounds

Good news.....March 1st the City Council Neighborhood, Housing and Development subcommittee heard the argument made by the Historic Preservation subcommittee to assist with the preservation of the 1938 WPA building located at the State Fair grounds.

After HP staff presentation; public comments from Bill Scheel, Derek Horn, Ginger Mattox, G.G. George, and Jim McPherson; and then Q&A with Council members, Councilwoman Laura Pastor motioned that up to \$200K be allocated from the Threatened Buildings Bond Fund for the project. Additional fund raising will be required but the grant money will allow for the roof to be repaired which saves the structure from immediate demolition.

The subcommittee vote was 2-1 (*Pastor and Valenzuela aye; Gallego nay*). The recommendation will now go before the full City Council in early April. In order to solidify Councilwoman Gallego's full support at Council level, the goal is to minimize as much as possible the use of \$200K in Threatened Buildings Bond Fund (*current balance \$300K*) so remaining funds are available for use in the Warehouse District (*an area continually under threat and transition*).

See the happy team members who were able to attend, city staffers Michelle Dodds and Alan Stephenson, and Councilwoman Pastor.



Minutes Guidelines:

Meeting minutes are the written or recorded [documentation](#) that is used to inform attendees and non-attendees of the happenings during the meeting. The meeting minutes are generally taken during a meeting so that participants have a record of what happened during the meeting.

Minutes usually include:

- the names of the participants,
- the [agenda](#) items covered,
- decisions made by the participants,
- the follow-up actions committed to by participants,
- due dates for the completion of commitments, and
- any other events or discussions worth documenting for future review or history.

Meeting minutes focus on decisions made during the meeting and commitments made by the participants. The commitments are accompanied by due dates and any other detail necessary for [shared understanding](#) by meeting participants.

They do not need to record every discussion. They also do not need to, and shouldn't, state who said what.

Ideally, meeting minutes are disseminated to meeting participants within 24 hours of the meeting. The minutes serve as a reminder of the commitments made during the meeting. They help participants transfer their meeting commitments to their calendars and to do lists.

You'll want to review your prior meeting's minutes at the start of the next meeting so that people can check them for correctness and next steps.